



## MyChart Child Proxy Form

### Access to your child's MyChart record

To sign up for access to your child's MyChart record, please complete both pages of this Child Proxy Form. Please note that your child's chart will be accessed through your MyChart account. Completing this form will establish a MyChart account for you and for your child.

#### Parent/Guardian Information: (All sections required – please print clearly.)

Name (*last, first, middle initial*) \_\_\_\_\_

Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Healthcare Facility: \_\_\_\_\_

#### Notes:

- Once your child reaches **age 12**, you will automatically have limited access to information in your child's MyChart account.
- Once your child reaches age 18, you will no longer have access to your child's MyChart record.
- If your minor child presents for treatment of a sexually transmitted disease (STD), under Arizona law, you will not receive a copy of any result.
- If your child is emancipated they will need to complete the Adult Proxy Form to grant you access to their record.
- To request a copy of your child's record, contact HonorHealth at 480-882-4040. Additional authorization will be required.

**Please provide the following information for each child:** (All fields are required. If you have more than three children for whom you would like proxy access, please request another form.)

A. Name (*last, first, middle initial*): \_\_\_\_\_

Date of birth: \_\_\_\_\_

B. Name (*last, first, middle initial*): \_\_\_\_\_

Date of birth: \_\_\_\_\_

C. Name (*last, first, middle initial*): \_\_\_\_\_

Date of birth: \_\_\_\_\_

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## MyChart Terms and Agreement Summary

Proxy access for pediatric (age 0-11 years) patients allows *another person*, to link the patient's MyChart patient portal account to their own patient portal account. Linking the patient's portal account to their own will allow the proxy to view and manage the personal health information of the patient.

### As the minor child proxy holder:

- I understand that MyChart is intended as a secure online source of confidential medical information. If I share the MyChart ID and password with another person, that person may be able to view my child's, health information, and health information about someone who has authorized me as a MyChart proxy.
- I agree that it is my responsibility to select a confidential password, to maintain my password in a secure manner, and to change my password if I believe it may have been compromised in any way.
- I understand that MyChart contains selected, limited medical information from a patient's medical record and that MyChart does not reflect the complete contents of the medical record. I also understand that a copy of this patient's medical record may be requested from any HonorHealth facility, or physician's practice and that an additional authorization will be required.
- I understand that if I wish to receive more comprehensive access to the minor child's medical record, I will contact the HIM Department.
- I understand that my activities within MyChart may be tracked by computer audit and that entries I make may become part of this patient's medical record.
- I understand that access to MyChart is provided by HonorHealth as a convenience to its patients and that HonorHealth has the right to deactivate access to MyChart at any time for any reason. I understand that use of MyChart is voluntary and I am not required to use MyChart, or to authorize a MyChart proxy.
- Proxy access to this patient's record will be revoked upon written request. HonorHealth reserves the right to revoke online access to health information at any time.
- I understand that I may contact HonorHealth at any time to restrict my proxy's access to the minor child's MyChart patient portal account and personal health information.
- I understand that if I share the minor child's MyChart health information with a third party, it may no longer be protected under state and federal privacy rules.
- I agree to abide by the terms and conditions of the MyChart website.
- MyChart is not to be used in emergency situations. If I have a medical emergency or have an urgent medical question, I will call 911 or contact my health care provider directly.
- I understand that the following items may be disclosed along with other health information in the minor child's health record: HIV/AIDS related information and/or records, information about sexually transmitted disease (STD), pregnancy, birth control, drug/alcohol related diagnosis/treatment, referral information, genetic testing information and/or records, information about sexual assault/abuse, and information about child abuse/neglect.

By signing below, I acknowledge that I have read and understand this MyChart Sign-Up Form and I agree to its terms. I understand that I may review the entire Terms and Conditions document on the MyChart website at [azMyChart.com](http://azMyChart.com).

Signature of Parent (or authorized person): \_\_\_\_\_ Relationship: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mail the completed form to:  
**Health Information Management**  
**HonorHealth Network Support Services Center**  
**2500 W. Utopia, Phoenix AZ, 85027**

Or fax the form to **480-882-5841**.

You can also drop off the form at a Medical Records office inside an HonorHealth hospital.