

HOW TO: CHANGE YOUR BILLING PREFERENCE BACK TO PAPER STATEMENTS

You must be logged into your account on a desktop computer. The MyChart mobile app does not currently support this functionality.

1. Copy and paste this link into your web browser top navigation bar:
<https://mychart.honorhealth.com/mychart/Authentication/Login>
2. Sign in to your account.
3. Navigate to the "Your Menu" icon in the upper lefthand corner and click on the button.



4. Scroll down and select "Billing Summary" under the "Billing" heading or type "Billing Summary" into the search bar at the top.



5. On the "Billing Summary" page, click on "cancel paperless billing." Then, you will be prompted to confirm your change.



If you would like to receive paper statements, you may [cancel paperless billing](#).

Receive Paper Statements

Are you sure you want to begin receiving paper statements again?

[Receive paper statements](#)

[Cancel](#)

Once you click "Receive Paper Statements," your account will be switched back to mailed paper statements.