

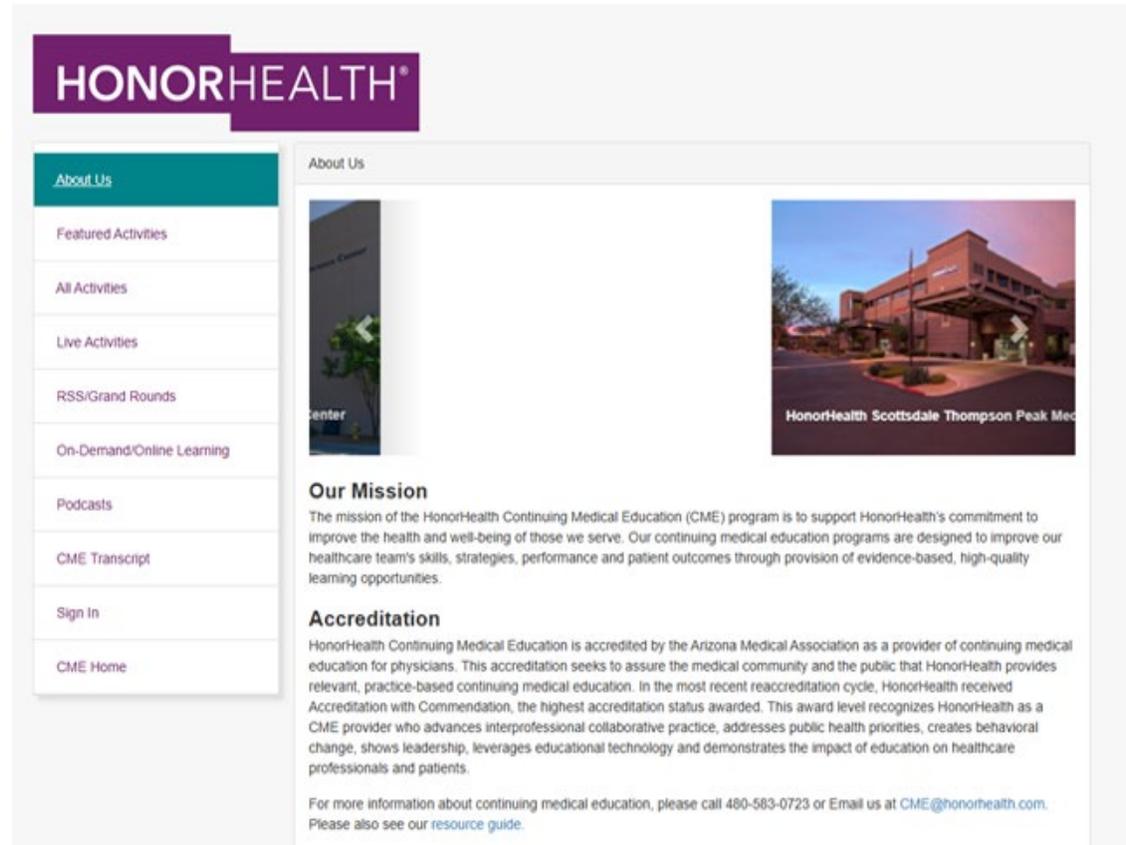
CME ATTENDANCE

A HOW-TO GUIDE

CME ATTENDANCE

Welcome to your new resource for claiming CME credits, accessing CME certificates, and receiving CME transcripts.

Visit the HonorHealth CME tracker [at this link](#).



The screenshot shows the HonorHealth CME tracker website. At the top right, there is a "Sign In" button with a right-pointing arrow. The main header features the "HONORHEALTH" logo in white text on a purple background. Below the logo is a navigation menu with the following items: "About Us" (highlighted in teal), "Featured Activities", "All Activities", "Live Activities", "RSS/Grand Rounds", "On-Demand/Online Learning", "Podcasts", "CME Transcript", "Sign In", and "CME Home". The main content area is titled "About Us" and includes a photograph of the HonorHealth Scottsdale Thompson Peak Medical Center. Below the photo, there are sections for "Our Mission" and "Accreditation".

HONORHEALTH

Sign In

About Us

Featured Activities

All Activities

Live Activities

RSS/Grand Rounds

On-Demand/Online Learning

Podcasts

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CME Home

Our Mission

The mission of the HonorHealth Continuing Medical Education (CME) program is to support HonorHealth's commitment to improve the health and well-being of those we serve. Our continuing medical education programs are designed to improve our healthcare team's skills, strategies, performance and patient outcomes through provision of evidence-based, high-quality learning opportunities.

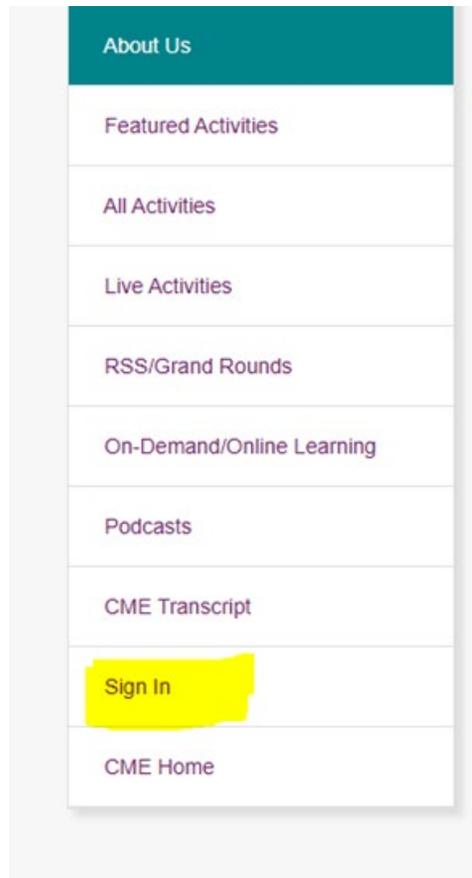
Accreditation

HonorHealth Continuing Medical Education is accredited by the Arizona Medical Association as a provider of continuing medical education for physicians. This accreditation seeks to assure the medical community and the public that HonorHealth provides relevant, practice-based continuing medical education. In the most recent reaccreditation cycle, HonorHealth received Accreditation with Commendation, the highest accreditation status awarded. This award level recognizes HonorHealth as a CME provider who advances interprofessional collaborative practice, addresses public health priorities, creates behavioral change, shows leadership, leverages educational technology and demonstrates the impact of education on healthcare professionals and patients.

For more information about continuing medical education, please call 480-583-0723 or Email us at CME@honorhealth.com. Please also see our [resource guide](#).

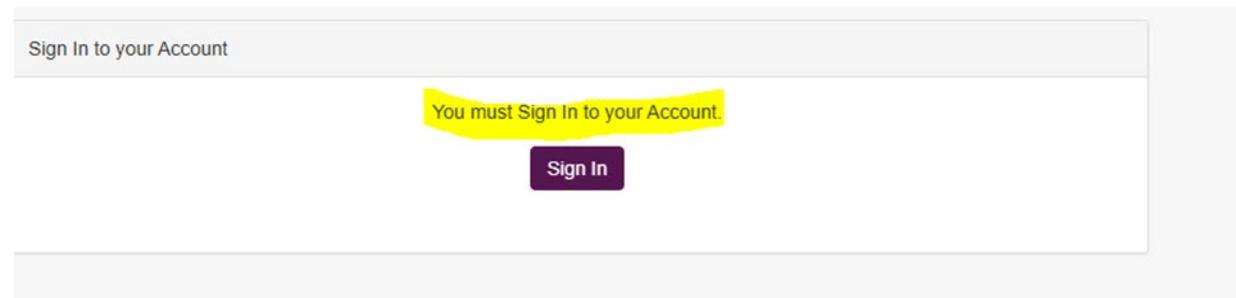
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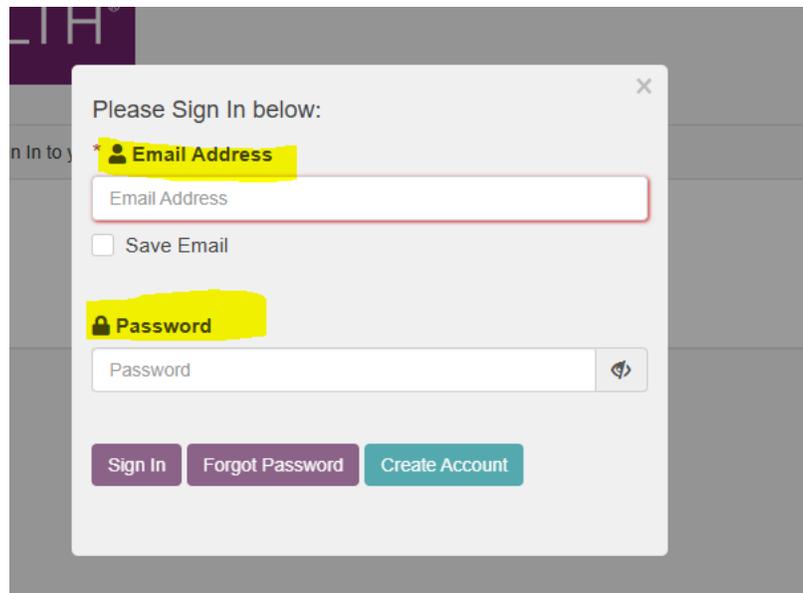
On the website, look to the menu on the left for the **Sign in** tab

Once you click **Sign in**, you will see:
You must sign in to your account



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The image shows a sign-in modal window with the following elements:

- Title: "Please Sign In below:"
- Field 1: "Email Address" (highlighted in yellow)
- Field 2: "Password" (highlighted in yellow)
- Checkbox: "Save Email" (unchecked)
- Buttons: "Sign In" (purple), "Forgot Password" (purple), "Create Account" (teal)

Click the purple **Sign In** button, which will lead you to enter your email address and password

Note: Please use the email address that you previously used when you signed in for attendance during CME events.



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Email or Password do not match. Please try again.

Email not working?

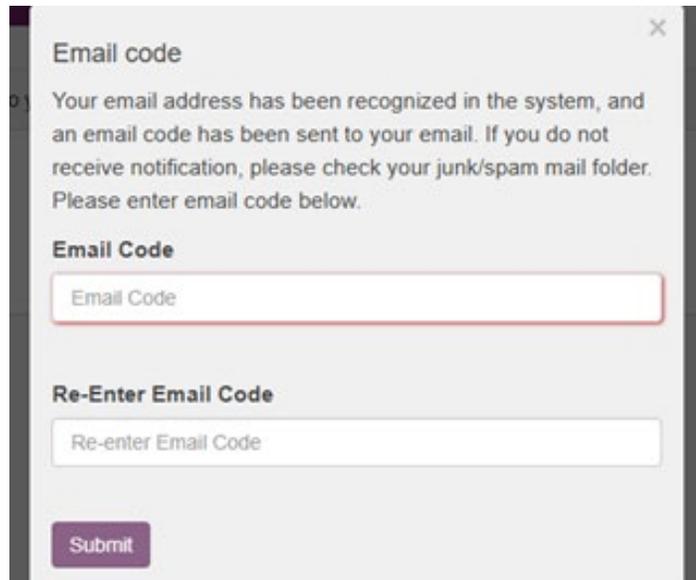
Please try every email you may have used previously to sign in.

If you do have an account registered with one of your email addresses, you will see the message above pop up, and you can click **Forgot Password**.



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The screenshot shows a web form titled "Email code" with a close button (X) in the top right corner. The form contains the following text: "Your email address has been recognized in the system, and an email code has been sent to your email. If you do not receive notification, please check your junk/spam mail folder. Please enter email code below." Below this text are two input fields: "Email Code" and "Re-Enter Email Code". At the bottom left of the form is a purple "Submit" button.

When you click **Forgot Password**, you will receive this message.

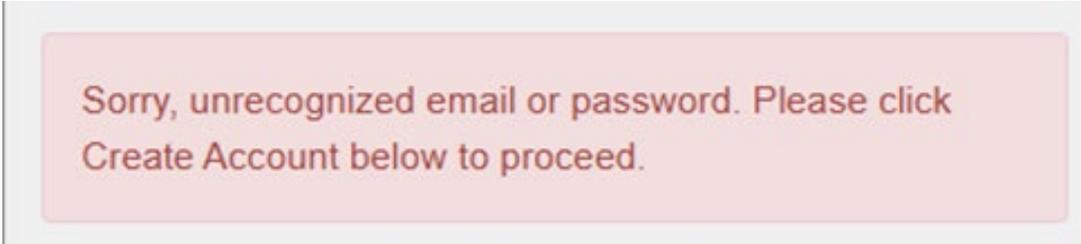
Follow the directions on the screen to reset your log in.



CME ATTENDANCE

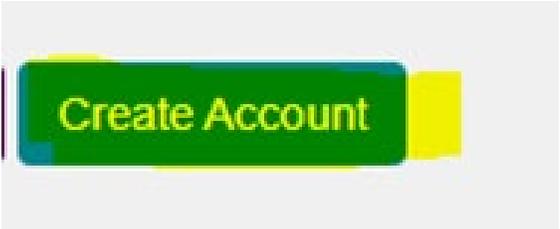
Welcome to your new resource for claiming CME credits, accessing CME certificates, and receiving CME transcripts.

If your email and password are not working or you don't have an account, you will receive this message.

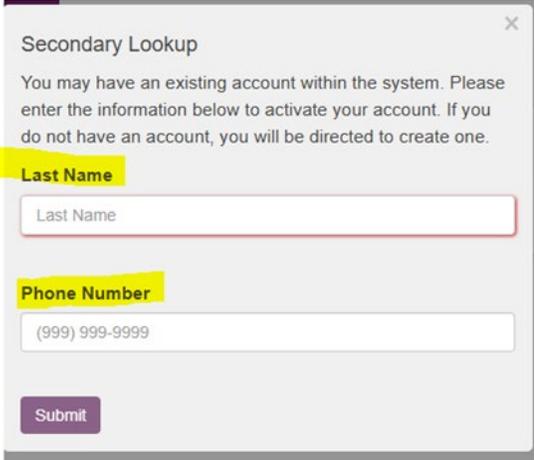
A light red rectangular box with rounded corners containing the text: "Sorry, unrecognized email or password. Please click Create Account below to proceed." data-bbox="334 395 684 465"/>

Sorry, unrecognized email or password. Please click Create Account below to proceed.

Click **Create Account**

A green rectangular button with rounded corners and a yellow shadow, containing the text "Create Account" in yellow. data-bbox="66 730 195 763"/>

Create Account

A light gray dialog box titled "Secondary Lookup" with a close button (X) in the top right corner. It contains a message and two input fields. data-bbox="292 594 502 916"/>

Secondary Lookup

You may have an existing account within the system. Please enter the information below to activate your account. If you do not have an account, you will be directed to create one.

Last Name

Phone Number

Submit

After clicking **Create Account**, the system will make one final attempt to ensure that you do not have an account.

Enter your last name and phone number



CME ATTENDANCE

Welcome to your new resource for claiming CME credits, accessing CME certificates, and receiving CME transcripts.

After entering your last name and phone number, if the system still cannot find you, you'll see these buttons.

To create an account, click **Continue**.



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Welcome to your new resource for claiming CME credits, accessing CME certificates, and receiving CME transcripts.

To create an account, complete the requested information and click **Save Profile**.

Once you have completed this step, you will now have a CME profile.

The screenshot shows a web form titled "Online Profile" with a "Save Profile" button in the top right corner. The form is divided into two main sections: "Account Information" and "Profile Information".

Account Information:

- Email *
- Re-Enter Email *
- Password *
- Re-enter Password *

Profile Information:

First Name *	<input type="text"/>	Address *	<input type="text"/>
	This field is required		This field is required
Middle Initial	<input type="text"/>	Address 2	<input type="text"/>
Last Name *	<input type="text"/>	City	<input type="text"/>
	This field is required	State	<input type="text"/>
Title *	<input type="text"/>	Zip	<input type="text"/>



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Welcome to your new resource for claiming CME credits, accessing CME certificates, and receiving CME transcripts.

Now that you have a CME profile, you will be able to claim CME credits for activities you have attended, retrieve CME certificates and find your CME transcripts outlining CME activities you have attended.

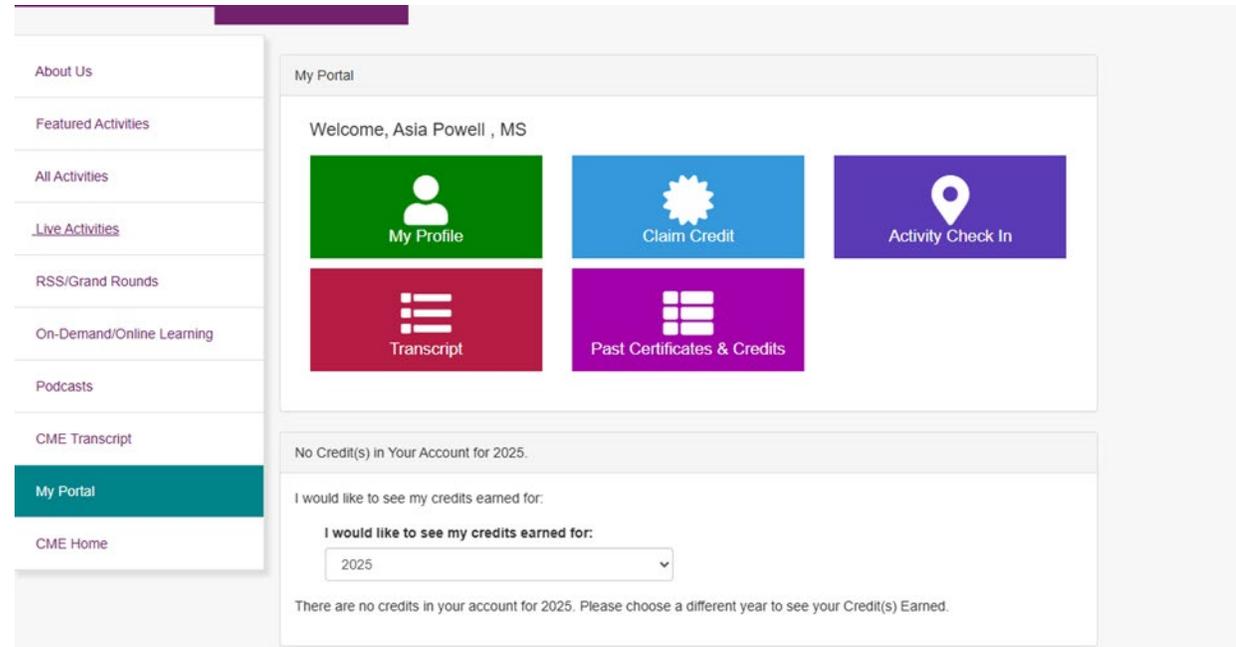
To use these functions, sign in to your account and click **My Portal** on the left side.



CME ATTENDANCE

Welcome to your new resource for claiming CME credits, accessing CME certificates, and receiving CME transcripts.

After clicking My Portal, you will see all the capabilities for your account.



If you have trouble and need help, please email CME@honorhealth.com.

